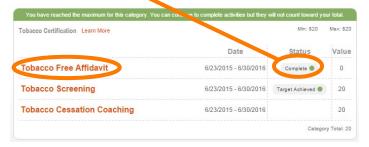
Don't Forget to Complete Your Tobacco Free Affidavit!

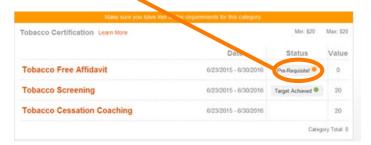
To earn up to an additional \$20.00 towards your medical premium reduction, you **must** complete a Tobacco Free Affidavit.

To determine if you have completed the Tobacco Free Affidavit log on to the <u>StayWell Portal</u> and go to the "**My Incentive**" page.

 The Tobacco Free Affidavit will say "Complete" in the Status column if you completed it.



If you did not complete the Affidavit, the status will say "Pre-Requisite" and have an orange dot.

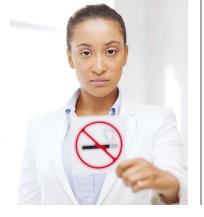


2. If you have not completed the Affidavit, click on the "Tobacco Free Affidavit" link on the "My Incentive" page and then click on the orange "Report Now" button.

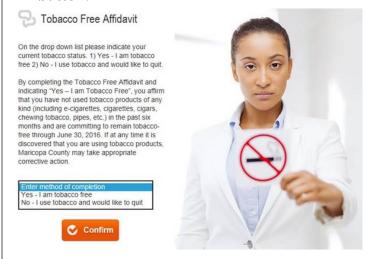


you can still qualify for the Non-Tobacco User incentive by completing a Tobacco Cessation Program (StayWell Tobacco Phone Coaching Program or an onsite Quit Tobacco class). Visit the Tobacco Cessation Coaching link on your incentive page to learn more.

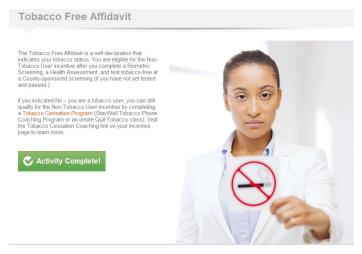




3. Click "Yes" if you are tobacco free, "No" if you are a tobacco user, and click the "Confirm" button.



4. Once you complete the Tobacco Free Affidavit you will see a green "Activity Complete" button.



Allow one business day from the time you complete your Tobacco Free Affidavit until you see "Complete" in the Status column on your "My Incentive" page.

If you have questions about your incentives, call StayWell at 1.877.678.8926.